

SHARE/UMass Chan Medical School Academic Enrichment Fund Application Guidelines

January 2023

The Academic Enrichment Fund is a newly negotiated expansion of our long standing Childcare Fund. It's a need-based fund that helps SHARE employees with the costs of supplemental academic activities for their children, ages 5 to 18. This includes activities such as tutoring, summer classes, SAT prep courses, and college application fees.

ELIGIBILITY

In order to apply for the Academic Enrichment Fund, you must be a union-eligible SHARE staff member with at least 3 months of service, and have a child/children, aged 5-18, enrolled in a supplemental academic program.

ELIGIBLE PROGRAMS

The types of programs that are eligible include things such as: academic tutoring or summer school classes, academic-based extra-curricular activities, academic summer camps, college prep classes or standardized test prep classes, college application fees or standardized test fees, etc. Extracurricular art, music, & sports programs will be reviewed on a case-by-case basis. If you would like to know if a particular program is eligible, please email us and include link to a description of the program (share.childcare@theshareunion.org).

AWARD AMOUNT

Awards are determined based on your household income and the number of children living in your household. Awards only cover a portion of the expenses for each applicant. This portion may vary somewhat from year to year depending on the number of applicants in any given year. All eligible applicants who apply will receive an award.

HOW TO APPLY

You need to complete two steps in order to apply for the Academic Enrichment Fund:

- Complete one application per eligible child. As part of the application, you will be asked to upload proof of payment for programs.
- Along with your application materials, send us the first page of your latest 1040 federal tax return. Your child/children must be listed as a dependent on this form. Those married filing separately, please attach both tax return forms.

Applications must be returned by e-mail, mail or fax to:

SHARE Childcare Fund
share.childcare@theshareunion.org
fax: 508-929-4040

or

SHARE
50 Lake Avenue,
Worcester, MA 01604

If you have any questions about the Academic Enrichment Fund, please call Jameal Jackson at 617-429-1194

**SHARE/UMass Chan Medical School
Academic Enrichment Application**

January 2023

PERSONAL INFORMATION

Name:	Employee ID No.
Home address:	
Cell Phone:	Work Phone:
Department:	
Preferred e-mail address:	
Home Address:	

HOUSEHOLD AND INCOME DETAILS

Number of children in household:	Number of adults in household:
Hours worked per week at UMass Chan Medical School:	
Adjusted gross household income from your last filed tax return (2021 for most people):	Estimated 2023 total household income:
If you think your 2023 income will be less than your reported 2021 income from your tax form, please explain why below. Also, please share any information that would help us better understand your income or expenses.	

Please attach a copy of the 1st page of your 2022 Federal 1040 Tax form (if completed) or 2021 (if not).

Your Child's Academic Enrichment Arrangement Program Information

Child's First and Last Name: _____

Date of Birth: _____

Please list all the academic enrichment program your child participated in.

	Name of Academic Enrichment Program Your Child Participated In:	Short Description of the Program (or link, if available):	Cost of Program:
1.			
2.			
3.			
4.			

Please submit proof of payment for each program listed to share.childcare@theshareunion.org

VERY IMPORTANT: Please Read and Check Off the Following:

- I certify that everything in this application is accurate, to the best of my knowledge.
- I will provide SHARE with the first page of my most recent 1040 form from my federal tax return. (If you and your partner/spouse report your taxes separately, please include her/his/their 1040 form as well, and write your name at the top so we know to include it with your application).
- I have kept a copy of this application for my records

You can send your tax form and proof of payment of academic program by email to share.childcare@theshareunion.org, fax to 508-929-4040, or mail to SHARE 50 Lake Avenue, Worcester, MA 01604

Signature: _____ Date: _____